

# **CHIEF PETTY OFFICER INDOCTRINATION COURSE**

## **STUDENT GUIDE**

**NAVEDTRA 38202-B**



**STUDENT'S NAME**

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**STUDENT GUIDE**

**FOR**

**CHIEF PETTY OFFICER INDOCTRINATION COURSE**

**NAVEDTRA 38202-B**

**CHIEF OF NAVAL  
EDUCATION AND TRAINING  
250 Dallas Street  
Pensacola, FL 32508**

**July 2001**



## CHANGE RECORD

[illegible]

## HOW TO USE YOUR STUDENT GUIDE

This publication has been prepared for your use while under instruction. It is arranged in accordance with the topics taught, and is in sequence with those topics. By using the table of contents, you should be able to easily locate the lesson topics. The enclosed course schedule will allow you to follow the course of instruction in a logical manner.

Under each topic there may be the following instruction sheets:

**TOPIC SHEETS**: Introduce a new lesson topic and provide the lesson topic's objectives, preparation, references, and instruction sheets.

**OUTLINE SHEETS**: Provide a listing of major teaching points. The outline is consistent with the outline of the discussion points contained in the instructor guide. It allows you to follow the progress of lesson topic, to take notes as desired, and to retain topic information for future reference.

**INFORMATION SHEETS**: Amplify supplemental information from the reference materials for the course and are included in your reading assignments in preparation for the lessons they support.

**ROLE PLAYS**: Provide students practice with leadership skills in real life situations. Participants act out a scenario that highlights key learning points of the topic.

**ASSIGNMENT SHEETS**: Used to assign written homework associated with the lesson topic.

**CASE STUDIES**: Used in conjunction with other instructional materials presented during the lesson topic. Present scenarios for discussion during the topic of instruction.

**EXERCISE SHEETS**: Used to assign written exercises associated with the lesson topic to be accomplished during class.

All of the Topic Sheets (TS), Outline Sheets (OS), Information Sheets (IS), Role Plays (RP), Assignment Sheets (AS), Case Studies (CS), Exercise Sheets (ES) and are identified by their unit and lesson topic number.

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**TERMINAL OBJECTIVES**

- 1.0 **Discuss** the history and traditions of the Chief Petty Officer.
- 2.0 **Describe** the proper regulations associated with the Chief Petty Officer Uniform.
- 3.0 **Discuss** the role and responsibilities of the Chief Petty Officer as a leader.
- 4.0 **Discuss** the role and responsibilities of the Chief Petty Officer as a manager.
- 5.0 **Discuss** the responsibilities a Chief Petty Officer has to develop his subordinates and train the junior officers.
- 6.0 **Demonstrate** effective ways of communicating.
- 7.0 **Identify** the Navy's support structure.
- 8.0 **Describe** the rules and regulations associated with the Chief Petty Officer.
- 9.0 **Discuss** Navy Heritage and Core Values.

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